

# Freezer Emergency Protocol

Silence Sensaphone audible alarm by pressing any button on models 1104 and 1108.  
Press “Alarm Cancel” button on model 800

**Box#1104 and #800 in room Scaife 103**

**Box#1108 in room S-752**

**OR** Alarm acknowledgement by phone.

- Try to determine problem. If the freezer door has been left open accidentally, close it. Allow freezer to return to temperature.
- **WARNING**.....Disabling the audible alarm with a key will disconnect the freezer from the Sensaphone system and prevent further alarm notifications. You ***MUST*** return the key to alarm on position once problem has been solved.
- If the problem is not obvious, there are a few options. A “downed” freezer should maintain temperature for 24 hours as long as the door is kept closed. It is possible to do one of two things until help arrives.
  1. Pack the empty space in the freezer with dry ice. Dry ice is delivered on Tuesday and Thursday and is kept in the gray ice chest in room Scaife S-757.
  2. Move the contents of the freezer in to available space in another freezer. This may be more difficult as the available space changes constantly. Current available space:

***Please notify Jonette as soon as possible.*** W: 412-624-5191  
H: 412-761-4223  
C: 412-496-0743

Repair

Service Equipment 412-766-6085  
Will repair on site if possible.