

Ameripath (St. Vincent's) Gold Consult Form

1. Completed by UPMC Neuropathologist night before consult
2. Placed on table in sign out room and reviewed with second call neuropathologist
3. After Intraop, consult form given to Christina
 - Christina creates pdf and emails to Brian Rudolph
 - Karen enters info into Filemaker database
 - Hard copy of Gold consult form placed in **3-Ring binder of completed consults**
4. If no IO consult Gold form placed in **3-Ring binder of Non-completed consults** w/ St. Vincents OR Schedule
5. If permanent consult received
 - Christina places Original Gold form in consult folder
 - After signout Gold Form to QA
 - After QA, data entered into QA database and original Gold form back to 3-Ring binder of completed consults
6. When Intraop slides received for QA ONLY, given to UPMC NP along with original Gold form
 - QA section of Gold form completed by UPMC NP
 - Gold form given to Karen for entry into database
 - Gold form returned to Christina for filing in 3-ring binder